### Mr. Cain’s COMPUTER LAB EXPECTATIONS

### Classroom expectations are posted in the classroom, in the student handbook, and on the Yorkville District 115 web site. **THE DISTRICT’S ACCEPTABLE USE POLICY IS STRICTLY ENFORCED!**

1. The use of the computer is a privilege. You are responsible for the condition of your computer. Before you start your work, look over the computer and report any problems to the teacher. If a student is caught intentionally damaging computer equipment, their parent and/or guardian may potentially be required to pay for its replacement.
2. Students are only to be on the Internet when given permission by the teacher or working on a project that requires Internet research.
3. Do not touch any computer except the one you are assigned. Do not open any other computer files except your own.
4. Be on time. If you are late, you will be written up. You must be in your seat when class starts. School Tardy Protocol will be followed.
5. Walk into the room quietly and go directly to your seat. Stay in your seat the entire period. You may get up for help from the teacher, to help another student, turn-in or pick-up an assignment, or for special classroom activities.
6. Do not chew gum, eat, or drink anything in the computer lab.(Unless given to you by the teacher, of course)
7. Keep your area clean. Do not write on tables.
8. Do not bring hats, sunglasses, iPods, or any other toys to class. A toy is anything a teacher feels is inappropriate for class.
9. Restroom passes are given for emergencies only. Please use restroom between classes.
10. Students are dismissed by the Teacher, NOT the bell. The classroom must be clean and ready before dismissal. Pick up any garbage and put it in the garbage can.
11. **DO YOUR BEST!!!** \* If you are caught cheating in any form, you will receive a zero for that work. If you are looking at another student’s work, test or quiz, I will assume you are cheating.

### POSSIBLE CONSEQUENCES (Case by Case basis)

Students who fail to follow the above rules can receive any of the following possible consequences:

(Depending on severity of infraction, the order of these consequences is subject to change).

**1st offense** – A verbal warning

**2nd offense** – Parent/guardian contact

**3rd offense** – Parent/guardian contact, referral to office, and student will lose Internet or computer privileges for the current project.